|  |  |
| --- | --- |
| **Venue & Address:** | **Guests Expected #:** |
| **Estimated Start Time:** | **Wedding Ceremony Location:** | **Officiant’s Name:** |
|  | **Wedding Prelude Music Begins** |
|  | **Mic Up Officiant & Groom** (wireless clip on lavaliere) |
|  | **Wedding Ceremony:****Groom & Officiant Intro:** (not typical)**Parents & Grandparents:****Bridal Party Processional:****Bride’s Processional:****Guest Readings/Sand Ceremony/Communion:****Bride & Groom Recessional:** |
| **Cocktails/Social** | **From: Till: Cocktail Location:** |
| **Reception Location:** |
|  | **Invite Guest Into Reception Area:** |
|  | **Bridal Party Entrance:** |
|  | **Bride & Groom Grand Entrance:** |
|  | **Bride & Groom First Dance:** | Fade song out early? |
|  | **Blessing/Prayer/Bride & Groom Welcome** |
|  | **Buffet or Plated Dinner (For Buffets: how would you like to have your guests invited up? Table #s?)** |
|  | **Toasts: *Champagne or will they toast with the drinks they already have?*****Toasters:** |
|  | **Bride & Father Dance:** | Fade song out early? |
|  | **Groom & Mother Dance:** | Fade song out early? |
|  | **Special Dance** (Bride & Daughter etc..) |
|  | **Anniversary Dance: Married couples or any couples are invited out to the dance floor.** |
|  | **Open Dancing Begins:** |
|  | **Cake Cutting:** |
|  | **Shoe Game:** |
|  | **Open Dancing** |
|  | **Bouquet/Garter Removal/Garter Toss:** |
|  | **Open Dancing:** |
|  | **Last Dance:** |
|  | **Any Special Exit Instructions:** |

Reception Grand Entrance/Order of Introductions

Please list below those who will be introduced prior to the Bride & Grooms Grand Entrance.

***Introductions tend to run smoother using first names only*** *and the full name for introducing the bride and groom.*

*Please phonetically spell for easier pronunciations*

|  |  |
| --- | --- |
| **Order #** | **Order of Introductions** |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Bridesmaid & Groomsmen** |  |
|  | **Special Guest****Flower/Girl/Guy****Ring Bearer** |  |
|  | **Special Guest****Flower/Girl/Guy****Ring Bearer** |  |
|  | **Special Guest** |  |
|  | **Maid/Matron of Honor****& Best Man** |  |
|  | **Bride & Groom** |  |